



INSTITUTE OF DIRECTORS
ZIMBABWE

#WeMeetWeConnect

TRAINING CALENDAR 2024

STRUCTURED TRAINING



		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
1.	Future Directors 2024 Intake 1			4-6 MT	8-10 MT	6-8 MT							
2.	Future Directors Roundtable					9 RT							
3.	Future Directors 2024 Intake 2							1-3 MT	5-7 MT	3-5 MT			
4.	Future Directors Roundtable									6 RT			
	Future Directors Accelerated program		22-25					11-15					
	Graduation for Intake 1-3						28						6

Keynote: **MT**= Modular Training i.e., courses, modules, lecture
MS = Mentorship session (ONGOING FOR 6 MONTHS)
RT = Round table, one on one, case study, presentations, focus group discussions



Advanced Certificate in Company Direction		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
1.	ACCD 2024 Intake 1			12-14 MT	24-26 MT	14-16 MT	11-13 MT						
2.	ACCD 2024 Intake 2							16-18 MT	7-9 MT	10-12 MT	2-4 MT		
3.	ACCD 2024 Intake 3 (Continuation to 2025)										22 -24 MT	26 -28 MT	
4.	Accelerated ACCD Training		29 - 3						19 - 22				
	Graduation for Intake 1-2						28						6

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**CPD OPEN COURSES &
INHOUSE COURSES****Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec**

1.	Board Sensitization			10				18			03		
2.	The Board Gatekeeper: Role of the Company Secretary			19		30			22				
3.	Board Pack Preparation & Meeting Management		29				27			10		12	
4.	Leading Organisational Change from the Board		13			17				26			
5.	Contemporary balanced Audit for Business Effectiveness				11				01		08		
6.	ESG: Driving Sustainability from the Board			21				10			16		
7.	Financial Essentials for Directors	31				09				05			
8.	Integrated Reporting				30			31					
9.	Cyber Strategy		22				13				23		
10.	New Zimbabwe Climate – Related disclosures & the ESG Standards				24				08				



11.	Strategic Marketing for Non-Marketing Directors						05					21	
12.	Digital Transformation for Directors					21				18			
13.	AI Strategy for Directors			31								05	

AVAILABLE INHOUSE TRAININGS AND SERVICES

- Advisory Services on Corporate Governance
- Board Evaluation
- Formulation of Board Instruments
- Board Charter, Code of Conduct and Code of Ethics.
- Board Induction
- Leading Strategy Formulation and Board Work Plan
- Facilitation of Director Placement
- The Effective Board

**CPD
COMPLIMENTARY**

Jan Feb Mar Apr May Jun Jul Aug Sept Oct Nov Dec

1.	Board Grooming, Department and Etiquette				05						22		
2.	Corporate Re-engineering												
3.	The Boards Role in Mental Health Wellbeing					07							
4.	The Board's role in Mental Health and Wellbeing						13						
5.	Board C.V Masterclass							25					
6.	Contemporary Balance & Audit for Business Effective								22				
7.	Business Intelligence Governance									19			
8.	Advantages, Risks & Best Practices for debt finances										24		



ADVANCED CERTIFICATE IN COMPANY DIRECTION MODULES

Course is run with 2 intakes with 1 being virtual and 1 being face to face. Refer to calendar for dates.

PART ONE	PART TWO	PART THREE	PART FOUR
Introduction to Corporate Governance	The Board	Strategic Leadership	Financial Stewardship & Accountability
<ul style="list-style-type: none"> • Introduction and Justification of Corporate Governance • Effective Board, Share owners and Stakeholders Interface. • Board Role, Directors Duties and Liabilities. • Enabling Instruments (PECG Act & Zim Code) 	<ul style="list-style-type: none"> • Effective Chairing of Boards. • Effective Board Meeting, Best Practices and Procedures. • Board and Management Strategic Planning Roles. • Evaluating Strategy Delivery and Executive Performance. 	<ul style="list-style-type: none"> • Board Strategic Thinking. • Corporate Responsibility and Strategic Leadership. • Risk Management and Business Continuity • Alternative Dispute Resolution. 	<ul style="list-style-type: none"> • Financial Oversight. • Corporate Finance. • The Control Environment. • Financial Report. • Presentation of a Case Study



FUTURE DIRECTORS' DEVELOPMENT PROGRAMME MODULES

Course features modules that cover the Director Fundamentals training course & guide, reports, and a video recording. The programme will include round table discussions and mentorship sessions. Refer to calendar for dates.

MODULE 1	MODULE 2	MODULE 3
Director Fundamentals	Boards, Shareholders and Regulators	Governance Best Practices
<ul style="list-style-type: none">• Director duties and oversight responsibilities• Strategy and board Leadership• Board structure and operations• Compliance and liabilities for boards• Boards and shareholder engagement• Disclosures and integrated reporting	<ul style="list-style-type: none">• The Legal environment and board instruments• Stakeholders' short and long-term expectations• The role of regulators in your ESG conversations• Roadmap to approaching ESG in the boardroom.• How to properly communicate ESG initiatives• Corporate Social Responsibilities	<ul style="list-style-type: none">• Risk oversight framework• Overview of board and committee composition• Board Key committee functions• Oversight of board function and evaluations• Oversight of financial reporting for audit committees• Response readiness and Business Continuity planning



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